



PARK WORKER, SUPERVISOR

Characteristics of Work

Incumbents in this occupational class organize and supervise a major activity on a larger park (Class III or Class IV). These activities may consist of maintenance, park security, housekeeping, food service, clerical and park interpretation. Incumbents assist the Park Manager and Assistant Park Manager in the performance of daily routine tasks, and ensure the efficient operation of all areas to which assigned. Supervision is exercised over subordinate park employees and is received from the Park Manager or Assistant Park Manager.

Examples of Work

Examples of work performed in this classification include, but are not limited to, the following:

Supervises skilled tasks in one or more of the following maintenance repair fields on state parks: painting, plumbing, carpentry, and electrical work.

Supervises and participates in the installation, maintenance, and repair of facilities, buildings, equipment and fixtures on state parks.

Supervises the preparation of meals, which includes cooking, cleaning and operation of food preparation equipment and facilities.

Plans and directs demonstrations of the area's historical machinery, crafts and activities.

Supervises the maintenance of bookkeeping records of park revenues and expenditures.

Assumes responsibility for requisition, receipt, inventory, and issuance of food supplies and equipment.

Assists in the in-service training of staff in the area of use, care, sanitation, and safety of housekeeping equipment.

Performs related or similar duties as required or assigned.

Essential Functions

The essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring agency.

1. Implements and supervises overall maintenance programs.
2. Performs various administrative and supervisory duties related to the operation of a park.

Minimum Qualifications

These minimum qualifications have been agreed upon by Subject Matter Experts (SME's) in this job class and are based upon a job analysis and the essential functions. However, if a candidate believes he/she is qualified for the job although he/she does not have the minimum qualifications set forth below, he/she may request special consideration through substitution of related education and experience, demonstrating the ability to

perform the essential functions of positions. Any request to substitute related education or experience for minimum qualifications must be addressed to the State Personnel Board in writing, identifying the related education and experience which demonstrates the candidate's ability to perform all essential functions of the position.

Physical Requirements: These physical requirements are not exhaustive, and additional job-related physical requirements may be added to these by individual agencies on an as needed basis. Corrective devices may be used to meet physical requirements.

Heavy Work: May frequently exert force equivalent to lifting up to approximately 50 pounds and/or occasionally exert force equivalent to lifting up to approximately 100 pounds.

Vision: Requires the ability to perceive the nature of objects by the eye.

Near Acuity: Clarity of vision at 20 inches or less.

Midrange: Clarity of vision at distances of more than 20 inches and less than 20 feet.

Far Acuity: Clarity of vision at 20 feet or more.

Field of Vision: Ability to observe an area up or down, left or right while eyes are fixed on a given point.

Depth Perception: Three-dimensional vision. Ability to judge distance and space relationships so as to see objects where and as they actually are.

Accommodation: Ability to adjust focus.

Speaking/Hearing: Ability to give and receive information through speaking and listening skills.

Motor Coordination:

While performing the duties of this job, the incumbent is regularly required to stand; and walk. The incumbent is frequently required to sit; use hands to finger, handle or feel objects, tools or controls; reach with hands and arms; climb or balance; and stoop, kneel, crouch, or bend.

Educational/Experience Requirements:

Education:

Graduation from a standard four-year high school or equivalent GED;

AND

Experience:

Four (4) years of experience in work related to the above-described duties;

OR

Education:

Any combination of education and experience equivalent to sixteen (16) years.

Interview Requirements

Any candidate who is called to an agency for an interview must notify the interviewing agency in writing of any reasonable accommodation needed prior to the date of the interview.